



**NEVADA WATER ENVIRONMENT ASSOCIATION**  
**MONTHLY BUSINESS LUNCH MEETING – APRIL 2008**  
**FINAL MINUTES – please send changes to [dave.james@unlv.edu](mailto:dave.james@unlv.edu)**  
*Action items are shown in italics*



**DAY & TIME:** Tuesday, April 8, 2008  
 Open meeting: 11:35 A.M

**DIAL-IN INSTRUCTIONS:** Toll free dial-in number (877) 873-8016, then enter access code 3811265 and press # to enter the meeting – based from CH2M-Hill’s office

If you have difficulty, please call the main number at CH2M-Hill at 702-369-6175

**PHYSICAL LOCATIONS:**

**South:**           **\*\*Please note April location is different from March\*\***

CH2M-Hill Conference room  
 2285 Corporate Circle Suite 200  
 Henderson, NV 89074  
 (702) 369-6175

**North:**           Washoe County Department of Water Resources  
 4930 Energy Way  
 Reno, NV 89506  
 Phone (775) 954-4600

Jennifer McMartin  
 Assistant Program Administrator  
 NWEA Certification Board  
 Phone (775) 465-2045

Joe Crim – Certification Board and NWEA conference committee  
 Phone (775) 273-7398

**DRAFT AGENDA:**

**Attendance:**

**In south:** Mark Briggs, Tom Rura, Leslie Long, Dave James, Stephanie Stallsmith, Hannah Wilner, Mary Carr Portillo (arrived about 11:50 am), Maria Stosich (arrived about 12:15pm)

**In north:** Paul Orphan, Rick Warner, Gary Hutchinson, Starlin Jones, Stephen Long, John Buzzone, Jennifer McMartin

**1. Review and Approval of NWEA Board Meeting Minutes of March 4, 2008.**

A quorum of voting officers (Dave James, Leslie Long, Paul Orphan, Rick Warner, and Gary Hutchinson, is present) *Meeting minutes approved by quorum.*

**2. Board Reports – Voting Officers**

**Past President** ..... Paul Orphan – Present – he asks that people sign up for the golf tournament

**President** ..... Leslie Long – Present – WEFTEC '08 registration just opened up. Leslie has information about how to register early. Leslie is pleased with NWEA conference management and organization. Paul will send gavel to Leslie.



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**President Elect** ..... Linda Peterson – Absent – Linda’s report on conference status is included in the attached April 2008 Conference planning notes. There are 118 people now registered for the conference. 150 people expected.

**WEF Delegate** ..... Rick Warner- Present – Attending steering committee sessions for WEFMAX. Will be attending Anchorage meeting. Hannah going to Austin. NWEA looking to host WEFMAX/YP summit in Las Vegas next year 2009. *Rick will report more after attending WEFMAX in Anchorage.*

**PWO Representative.** Stephen Long – Present – Find a new mixer location for next year.

**Treasurer** ..... Gary Hutchinson – Present – Revenue as of April 1 is \$81,819.33 with another \$20,000 to deposit. Expenses so far this year are \$51,815, significantly under budget. Have made \$30,000 for this year. Bank balances are looking healthy.  
*Motion: Treasurer’s report accepted unanimously by quorum.*

**Secretary** ..... Dave James – Present – Dave working with Suey on going to web-based posting of NWEA minutes and agendas. This should be possible soon.

**3. NWEA Committee Reports**

**Annual Conference** ..... Paul Orphan/Linda Peterson  
 a. .... Planning – See attached conference meeting notes.  
 b. .... Nominations... Eric Leveque – Eric has contacted new candidates.  
 c. .... Awards ..... Northern NV, Rick Warner – Linda will send Leslie an email.

Southern NV, Lee Siekerka -

**Certification Board** ..... Bill Shepherd/Jennifer McMartin/John Solvie – Jennifer has submitted draft budget for FY '08-09. *Action item: Gary will incorporate draft budget into budget proposal to be adopted at annual business meeting in May.*

**Association of Boards of Certification** ..... John Solvie – will be representing ABC’s Board of Directors at a meeting with Cal-Nev AWWA’s certification board on April 21<sup>st</sup>. The meeting was requested by Cal-Nev AWWA to discuss exam validation and testing options with representatives from ABC’s board and ABC’s staff.

**Membership** ..... Northern NV – Stephen Long - present – no report  
 Southern NV – (vacant) - Robert Brennan has retired  
 ..... Address correction effort, Jackie Diggle, Mark Briggs – no report

[ After the meeting: Tom Rura’s ideas to build NWEA membership by recruiting at Tri-State

- a) Get a room and host a Nevada resident’s reception – drinks and goodies
- b) Have membership materials, and contact lists to write down name, address, phone and email.
- c) Ask attendees what they need in terms of doing their jobs better.
- d) Have easels and people to write down ideas about what operators need so that the information can be used to develop curriculum that would be of interest.]



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**Publications** ..... Mark Briggs – present - April is newsletter month. Looking for reports. Could they please be submitted in next 2 weeks? Do advertising rates need to be adopted by board action? Also need to get letters out in May. Advertising rates haven't gone up in a while. Gary mentioned that revenue was under budget for last year. *Board motion to raise newsletter advertising rates by 5% and to establish October 2008, as a new beginning of advertising year, because it takes 4 months to get everyone signed up. Passed by quorum unanimously. Action Item: Leslie will find out if . . . (sorry, missed it)*

**Website** ..... Suey Huey – absent – Dave, reporting for Suey. He's working to establish ability for board members to access minutes and agendas via links to the web site.

**Constitution & Bylaws** ..... Dave James - WEF (Phyllis Ross) has confirmed to Dave James via email her receipt of the amended NWEA bylaws that include WEF-requested changes to language. She will put these into WEF's records. We are good to go and operate under the new bylaws.

**4. NWEA Outreach Efforts: Education, Training, Professional Development Safety Committee**..... Ellery Tiongson - absent

**Collections Committee** ..... Eric Strung, Stephanie Stallsmith, Kent Vian, Jake Jacobson – Stephanie reporting - Workshop will be held at the conference. Need to get the Collections committee together, probably after the annual meeting. Leslie would like a year-long schedule of planned activities. Nevada has been given entire collections program for Tri-State in September. *Action item: NWEA will be working with Tri-State committee to structure the 18 hour program.*

**Nonpoint Source Committee** .. Angela MacKinnon – Angie will be giving a presentation at the conference. John reports that Angela hopes to organize the committee after the annual conference.

**Reuse Committee**..... Gary Grinnell, Holly McNaught, Mary Carr Portillo –.

**a) Reuse Nevada** ..... Northern NV, Joe Maez - absent  
 ..... Southern NV Mary Carr Portillo - present

**b) Water Reuse Assn** ..... Nominee to be selected

**Cal/Nevada AWWA Liaison** ..... Gary Grinnell - report via email.  
 Here are some reminders on upcoming activities for AWWA and WRA:

1. CA/NV AWWA Spring conference in Hollywood - April 21-24, 2008 - Recycled Water Committee at 10:30 AM On Monday 21 April. RWC Session at 1:30 PM on Tues. 22 April
2. AWWA - ACE08 in Atlanta - June 8 - 11, 2008 Water Reuse Committee Monday 9 June at 2 PM. Reuse Sessions are Tuesday at 9 AM and Wednesday at 9:45 AM.
3. WaterReuse Association Research Conference May 5-6, 2008 in Denver at the Westin Tabor Center.



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4. WaterReuse Annual Symposium - Dallas TX - September 7 - 10, 2008 at the Hilton Anatole in downtown Dallas.

Gary encourages Nevada reclaimed water producers to have a consistent presence at these events.

**Public Education** .....Northern NV, Dave Bruketta -  
 .....Southern NV, Maria Stosich – Maria modifying state of New York brochures advertising opportunity to train and apply for positions resulting from upcoming (next 5-7 years) shortages of water and wastewater operators so that these brochures can be distributed in Nevada. Hoping to distribute them at the conference, Looking for NDEP to endorse brochures.

**Circuit Rider**.....Linda Peterson/Starlin Jones – absent – no report

**Professional Development** .....Northern NV, John Buzzzone – present - Most of presenters have signed up again for the Disinfection workshop.  
 .....Southern NV, Stephen Lacy – absent

**Young Professionals** .....Northern NV, Rick Warner, Candice Siwarga - absent  
 Southern NV, Hannah Wilner, (present) Angela MacKinnon (absent) – Hannah reporting. Outreach for students. Kitchen sink competition is April 19 in Sacramento. Help UNR team with travel costs. UNLV doesn't have a team. Cost would be \$300 for travel and \$300 (12 memberships at \$25 each) and \$100 pizza. Candace will be presenting at UNR. Hannah presenting at UNLV and possibly at community colleges, maybe with pizza at \$50 each. *Motion to spend \$750 approved unanimously by quorum. Mary Carr Portillo willing to go along on classroom visits.*

**Tri-State Conference**.....Keni Whalen/Bruce Dacko/Eric Leveque/Dave Ruegge – Keni sent report – The contract for the Tri-State website and database has been signed and everything should be up and running very soon.

**College of Southern Nevada** ...Bill Shepherd – absent – no report

5. **Partner Organizations:**

**Stockholm Junior Water Prize** Maria Stosich - Ramone Rosales will represent Nevada at Stockholm Junior Water Prize participant. He and his teacher will go to Orlando Fla in June. Also chose 5, 6 ,7, 8<sup>th</sup> graders to win \$25 prizes at the regional science fair. Gary has it in his in box to pay. WEF will invoice NWEA for airfare and hotel for Jr. Water prize.

**Water for People**..... Leisa Tucker – absent – no report

6. **Old Business – Action Items**

1. *Need a new membership coordinator. Hannah Wilner and Tom Rura expressed an interest.*
2. *Rick and Maria will send Dave example business meeting agenda.*



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**7. New Business**

1. TMWRF tour – Gary mentions that carpools could run some people back to the airport.
2. Location for 2009 NWEA conference. Leslie thinking that Tuscany may not be large enough if NWEA has an equipment show. Possibly consider Orleans.

**8. Next Meeting Date**

Date proposed – Wednesday May 14, 2008. 12:00-2:00 pm

Board meeting to be followed by Cert Board meeting at 2:00-5:00 pm to which the Executive Board is invited. *Action item: Dave will do meeting agendas for both Wednesday, May 14, 2008 and for Business meeting on Friday, May 16, 2008 (see old business item 2 above)*

**Proposed Future Locations**

John Ascuaga's Nuggett – May

MWH Offices in Las Vegas – June – *Action Item: Mary*

*Carr Portillo reports that Angela MacKinnon will coordinate a conference room, phone, toll free call in number in the south.*

**9. Adjourn 12:25 pm**